



# Family Science Night Application

1. Call or e-mail to find out which dates are available.
2. A non-refundable reservation deposit of \$100 is required to confirm your FSN date. The total fee for the event is \$800. After we receive your application and deposit, we will forward the FSN CONTRACT to you. Balance (\$700.00) is due one week prior to the event.
3. Make checks or purchase order payable to:  
**The Discovery Center for Science and Technology**  
Please note on check: "For Family Science Night", your school name and event date. Reservation

Confirmation Deposit: \$100.00

Complete this application and mail to:

Family Science Night  
The Discovery Center for Science and Technology  
600 Hampshire Road  
Suite 140  
Westlake Village, CA 91361

Preferred FSN Event Date: \_\_\_\_\_

Second choice FSN Event Date (if you have not already reserved a date): \_\_\_\_\_

School: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip \_\_\_\_\_

Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

## School Facility Requirements

- Large multi-purpose room with 12 large tables
- Easy access to water
- Access to the multi-purpose room 3 hours prior to the event
- School to photocopy student appropriate quantity of lab workbook

## School Volunteer requirements

- 25-35 Parent and teacher volunteers, depending on expected attendance
- Parent and teacher volunteers are required to arrive at least 60 minutes prior to the program start time for training and to stay 30 minutes after the event for clean-up.

**Due to insurance and safety requirements, no children under the age of 5 will be allowed to attend the event.**

A Discovery Center volunteer will meet with your contact person to finalize plans when a date for your FSN has been scheduled. If you have any questions e-mail: FSN Event Coordinator at [fsn@discoverycntr.org](mailto:fsn@discoverycntr.org).